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Sales Manager: Tony Tang E-mail:tangyaopeng@e-rainbowhotel.com

Reservation Form 预定单		
Guest Name 客人姓名:		
Arrival Date 到店日期:	Departure Date 离店日期:	
Room Type 房型:	<input type="checkbox"/> Superior Room RMB 700	No. of Rooms 房数:
Extra Bed 加床: <input type="checkbox"/> YES 需要 (RMB 300) <input type="checkbox"/> No 不需要		
Pick UP 接机安排: <input type="checkbox"/> YES 需要 (at most 4persons 最多 4 人) <input type="checkbox"/> No 不需要		
Arrival Flight No. 抵沪飞机航班:	Arrival Flight Time. 离沪飞机时间:	
Airport (Pick UP) 请选择机场 <input type="checkbox"/> Hongqiao 虹桥机场 (RMB350) <input type="checkbox"/> Pudong 浦东机场 (RMB600)		
Send Off 送机安排: <input type="checkbox"/> Yes 需要 (at most 4persons 最多 4 人) <input type="checkbox"/> No 不需要		
Departure Flight No. 离沪飞机航班:	Arrival Flight Time. 离沪飞机时间:	
Airport (Send Off) 请选择机场 <input type="checkbox"/> Hongqiao 虹桥机场 (RMB350) <input type="checkbox"/> Pudong 浦东机场 (RMB600)		
Co. & Add. 公司和地址:		
E-mail:	Tel. 电话:	Fax. 传真:
Remark 备注:		

Rainbow Hotel is very close to the Intex Exhibition Complex(5 minutes walking distance)

虹桥宾馆距上海国际展览中心仅 5 分钟路程。

Please make the reservation in due time. After AUG 30<sup>th</sup>, 2010, the reservation will be subject to room availability.

请及时预订房间, 晚于 2010 年 8 月 30 日的预订, 酒店将视出租率情况给出确认。

Reservation, especially the later arrival after 4pm or unknown flights, should be guaranteed by cash or credit cards. Then, the room will be reserved till you arrive. One night room rate and confirmed pick-up service fee will be charged if a no-show occurs.

客人晚于 4 点到达或航班不确定, 需现金或信用卡担保。担保的房间如未入住, 酒店仍将收取一天房费和确认接机的费用。

<input type="checkbox"/>	Cash 现金
<input type="checkbox"/>	Credit Card 信用卡
<input type="checkbox"/>	VISA
<input type="checkbox"/>	MASTER
<input type="checkbox"/>	AMERICAN EXPRESS
<input type="checkbox"/>	JBC
<input type="checkbox"/>	DINNERS
Credit Card No. 信用卡号:	
Expiration Date 有效期至:	
<u>Attach The Both-side Copy of Card No. &amp; Signature 信用卡卡号及签名复印件</u>	
Guarantee	I agree to pay one night room charge for guarantee with my credit card. Please keep the room and pick-up service!
担保方式:	我同意用我的信用卡支付一天一间夜的房费作担保, 请保留房间和接机服务!
	If I will not stay in Rainbow Hotel, the hotel will be informed to cancel the reservation in advance.
	如我将不入住虹桥宾馆, 我会提前通知酒店取消预定。
	Card Holder Signature
	持卡签名人 _____

For reservation, please send the Reservation Form to Rainbow Hotel by fax or E-mail. Thank you

请将预订单传真或 E-mail 至酒店, 谢谢